

Compare two apartments

Use the same annual period and cost categories. Attach the documents and write C = confirmed, E = estimate, U = unconfirmed or N/A beside each amount.

Comparison period / check date: _____

DOCUMENTS AND ANNUAL COSTS	APARTMENT A	APARTMENT B
Project / unit reference		
Budget year / final or temporary		
Approved notice + account statement reference		
Registered area / calculation basis		
1 Full-year service charge, incl. applicable tax and any reserve contribution already included		
2 Additional annual costs - not in row 1 Attach itemised list; same scope for A and B		
3 Annual comparison total = 1 + 2		
4 Monthly planning amount = 3 / 12		
5 Proposed purchase price		

KEEP SEPARATE FROM THE ANNUAL TOTAL

Unpaid balances, prepaid-charge adjustments, purchase fees and notified one-off work: record amount, payer and date on an attached settlement list. Keep finance and sale costs in your wider purchase budget.

IF A IS CHEAPER TO BUY BUT COSTS MORE EACH YEAR

Price saving = B row 5 - A row 5. Extra annual cost = A row 3 - B row 3.

Chosen years: _____ Extra cost over that period = annual difference x years.

Hold costs constant only as a scenario. This is not a valuation or return forecast.

Never add an included cost twice or treat an unknown as zero. Monthly planning figures are not invoice dates. [Check the DLD Service Charge Index](#).